



Minutes of Bassingbourn Snowsports AGM

26th March 2010 at 8pm in the clubhouse

1	Chairman's Welcome & Opening Remarks	2
2	Who.....	2
2.1	Apologies for absence.....	2
2.2	Present	2
3	Minutes of the AGM held Friday 13 th March 2009	3
3.1	Matters arising from the minutes.....	3
4	Annual reports	3
4.1	Chairman.....	3
4.2	Vice Chairman	3
4.3	Treasury (Hilary).....	3
4.4	Staffing (Keri)	3
4.5	Junior Club (Donna).....	4
4.6	Sharron (Bookings).....	4
4.7	Maintenance (Malcolm).....	4
4.8	Racing (Stuart).....	4
5	Election of officers	4
6	Amendment to the constitution	5
7	Any other business.....	5
7.1	Roy -- What happened about instructor pay	5
7.2	David Cummins -- Thank all the instructors who've turned up to Thursday training.....	5
7.3	David Allanson -- comment on date for AGM in constitution.....	5
7.4	David Allanson -- Closing remarks	5
8	Copies of reports.....	6
8.1	Chairman's report	6
8.2	Vice Chairman's report	7
8.3	Staffing report -- Keri Nash, March 2010	8

8.4	Junior Club – Donna Lewis	8
8.5	Finance report (Hilary)	9
8.5.1	Profit & Loss Account	9
8.5.2	Balance Sheet	10

1 Chairman’s Welcome & Opening Remarks

- Welocme, and thanks for attending

2 Who

2.1 Apologies for absence

- David Fox
- Michael Cooper
- Sarah Allen
- Chris and Sarah Nash
- Martin Middleton
- Ross Lucie-Smith
- Lorraine Upton
- Mike Smith

2.2 Present

- David Allanson
- Hilary Whipp
- William Newman
- Anne Allanson
- Malcolm Allanson
- Donna Lewis
- Graham Bennett
- Martin Barrass
- David Cumming
- Paul Newman
- Sarah Upton
- Euan Lucie-Smith
- Stuart Payne
- Sharon Nash
- Jane Bird
- Roy Reeves
- Shana Sarchett
- Keri Nash
- Douglas Gray Stephens

3 Minutes of the AGM held Friday 13th March 2009

- Proposed by Hilary, secondary with Dave Cummings

3.1 Matters arising from the minutes

- None

4 Annual reports

4.1 Chairman

- Good year for last financial year
- Successful open day and school holiday
- Change to the marketing has helped
- Winter Olympics was another success
- 100% pass rate for new instructors
- Dave Cummins qualified on BASI 2, and recognised by North Herts for coaching (photo in Comet)
- Nearly finished, new skis in use
- Ski's wearing well
- Plans to renovate old kitting up area this summer
- Web site has been updated by Stuart
 - Google report showing improvements, and showing source of queries
- Word of month has reached Egypt
- Last 12 months look reasonable healthy,
 - Some school bookings are down
 - Membership is currently 220

4.2 Vice Chairman

- David has covered most of the topics,
- Thank you to everyone who's helped with every aspect of the club during another successful year.

4.3 Treasury (Hilary)

- Correction to column headings, as last year was an 11month year
- Income up (especially for 11 months rather than 12)
- Balance sheet, assets less liabilities up from 39k to 63k is very reassuring
- Now we have a full time administrator, Trustees aiming to keep 2 years worth salary in account, so this is good, despite spending 12+k on the clubhouse
- Questions
 - Stuart would like figures for race training split out on line 1
- Proposed by Donna, seconded by David Cummins

4.4 Staffing (Keri)

- Paula, Euan, and David Andrews have gained SSE level 2
- Most instructors moving into SSE Level 2 scheme
- Kirk has additional support on Mondays from David and Paula
- More attending race training
- Euan's sessions on Saturday being well attended

- SSE Level 1 race training course attended by 20 people
- 8 new instructors
- Thanks to everyone who has pitched in.
- David Allanson
 - Pat Burn has just qualified as a BASSI II, so congratulations

4.5 Junior Club (Donna)

- Thank instructors and parents
- Children's committee held several meetings
- Organising Easter Egg hunt
- Helping with Help the Hero
- 79 members (up from 65 from last year)
- Parents prefer flexible morning sessions
- One sessions on 1st Saturdays in May, Jun, July
- Several children have become instructors
- Organising another pantomime trip in Dec (13 went last year)
- JC public open days have been successful.

4.6 Sharron (Bookings)

- Bookings down in Sept, but gone mad since then
- Lots of bookings but slightly smaller parties
- Number of people in party bookings creeping up to 15
- Thank you to instructors for filling in all the parties and sessions at short notice
- Nice if people could volunteer slightly quicker

4.7 Maintenance (Malcolm)

- Everything in hand with maintenance
- About to start function room
- Aim to finish two rooms this summer
- Thank you to Paul for weather boarding

4.8 Racing (Stuart)

- Trying to build up a community of racers
- Holding an ERSA race this year (dependent on army)
- Building on current numbers
- Looking forward to a successful 2010 ERSA season
- Thanks to Kirk and Euan for all their efforts

5 Election of officers

- Douglas Gray Stephens (VC)
- Malcolm Allanson (maintenance)
- Kerri Nash (Staff)
- Propose Stuart Payne, Seconded by Paul Newman

6 Amendment to the constitution

- Several changes agreed at previous AGMs, but not in the version on the WEB
- Only new change relates to trustees signing leases, as they previous signatures may have not been covered in
 - Proposed Euan Lucie-Smith, seconded Malcolm Allanson

7 Any other business

- No one tabled any items ahead of the meeting

7.1 Roy -- What happened about instructor pay

- Average is £16 per hour for first hour (varies from £12 to £34 per hour)
- £5 to £6 above other ski slopes
- Welwyn give £30 per hour
- Graham
 - 2hr lesson is £13, or £6.50 pr hr, which is less than minimum wage
 - Prices have been going up, but instructor salary has not change
 - Mileage is still 20p/mile (government allows 45p/mile before taxing)
- David
 - Some centres where instructors get no pay, instead get free skiing
- Hemel only accept level 2 instructors

7.2 David Cummins -- Thank all the instructors who've turned up to Thursday training

- Now heading to level 3, so need to establish long term coaching relationships
- Kirk's status is ambiguous, as he had a level 3 alternative qualification.
 - Doing level 3 / 4 course this summer
- Hilary would prefer a slightly later start than 7pm
- Considering running a 3hr session, and people can turn up for 2 of the 3 hours

7.3 David Allanson – comment on date for AGM in constitution

- We have moved the financial year end to the 31st August, but the AGM is still at the end of the winter, and moving it forward could cause issues with the peak season
- Everyone happy to keep the AGM date as it is

7.4 David Allanson – Closing remarks

- Thank you to everyone for attending
- Thank you to Jane for preparing food
- Meeting closed at 9pm

8 Copies of reports

8.1 Chairman's report

I must start with a heartfelt thanks and congratulations to all the remarkable people who have made the last 12 months happen, during this time of huge uncertainty and many challenges.

I am enormously proud of our outstanding team of instructors, supervisors, committee members, family and friends who have built up such a fine reputation for quality of service and facilities, much of this is based on our high quality instructor training especially for new instructors and our passion for winter sports.

I and all the members of the committee are immensely proud that we have continued to go from strength to strength with our building extension which will provided us with a 40' extension holding our new larger kitting up area which has included the introduction of new style Salomon carving skis, a changing room, 3 toilets and a disabled toilet. Our next big project which is to start after Easter is to renovate the existing club building so we will be calling all our members for assistance as we are looking for as many volunteers as possible.

Congratulations and welcome aboard to Patrick Bryne, Martin Barrass, Alex Barker Michael Cooper also in particular to Ben Taylor, Sam Pritchard, Ross Lucie-Smith and Sarah Nash, who were members of our Junior Club over the years. During the summer David Cumming qualified as a BASI 2 instructor.

I believe that we will be well placed to continue our impressive record as well as developing new opportunities for steady growth and look forward to another challenging, exciting 12 months to continue to move the club forward.

David Allanson
Chairman

8.2 Vice Chairman's report

During the last year, the club has seen several significant changes, some more visible than others, including:

- The conversion of 3 rather dismal porta-cabins into a new bright, larger kitting up area by several club members, either learning new skills from other members, or using their existing skills.
- The building of a new toilet block, which now has running cold water (hot water should follow soon),
- Starting to clad the outside of the club house to improve the appearance of the site
- Renewal of the lease with the army (unfortunately at a far higher rent)
- Two training sessions for new instructors (thanks to Keri for organising and the old hands for mentoring)
- The continuing success for the fledgling racing team, thanks to Kirk, Stuart and Jenny

Most of this work is only possible due to a healthy set of accounts, and so that is due to several people, including

- Sharron for sorting out all the bookings, and being willing to answer the phone, or respond to emails at all sorts of odd times.
- The instructors and supervisors for hosting the activities (although it would be nice if people would tell Sharron when they are available, and so save Sharron having to scramble at the last minute to find an instructor)
- Jane for keeping the accounts
- David as chairman who has put in a lot of effort to increase people's awareness of the club, and explore new opportunities.
- There have also been other occasions for the club to increase its visibility
 - Members day in September
 - Children in need during November, when Pudsy skied off Everest (thanks to Stuart)
 - The Winter Olympics event (thanks to Martin)
 - Several shows over the summer

Of course all of this would not be possible without the members of the club, and those who help with the organisation, including Sharon (bookings), Keri (instructor training), Euan (procedures, and JC race introductions), Jane (accounts), Melvin (cutting the grass), Malcolm for hosting so many parties, and taking care of many of the building moves, Kirk for training the racers, David Cumming, Roy Reeves, and Chris Nash for maintaining the skis and boots, all the instructors, supervisors, other members of the committee and others who give their time and expertise to try and ensure that the centre continues to flourish.

Douglas Gray Stephens
Vice Chairman

8.3 Staffing report – Keri Nash, March 2010

What a busy year.

Congratulations to David Cumming on achieving his BASI Level 2, he has also been somewhat prolific by also getting his SSE Level 2 along with Paula Andrews & Euan Lucie-Smith, well done to all. Most of our instructors have now moved into the SSE Level 2 scheme, which entailed a 2 day training course.

Once again Kirk must be thanked for his instructor training program and Monday night race training, now with additional/added instructor support. We are now getting more attending Monday race training, both from inside & outside the club. As I mentioned last year, Euan's initiative for introduction to racing following Junior Cub on Saturdays has continued to be a positive success bringing in and encouraging both JC members and parents. We have also held a SSE Level 1 Race Officials course, which was attended by almost 20 people.

Our Instructor training course has done really well and once again congratulations to those who did attend and went on to maintain our 100% pass rate. This has resulted in us acquiring an additional 8 instructors who have all fitted in well.

Finally I would like to thank all of the instructors, supervisors and anyone else who has pitched in, especially at the last minute to run sessions & help our visitors over the last 12 months. We have had a very busy period and the underlying support and response to last minute cries for help have been greatly appreciated.

8.4 Junior Club – Donna Lewis

Firstly, I would like to thank the instructors and the JC parents for all their help and support, week in, week out.

The JC children's committee have had several meetings this season, they held a 24 hour cake stall during Children in Need. They are organising the egg hunt and judging the egg decorating competition during this Saturday's JC. They will also be having a cake stall during the 2 day event for Help for Hero's, any cake donations would be gratefully received.

This season to date we have 79 members, last season we finished on 65. Parents and JC members seem happy with the flexible morning sessions. We will be holding a JC session on the 1st Saturday of May, June and July. Several members have again gone on to become instructors for the club. We have had a couple of sessions where JC have had the opportunity to have a go at freestyle and also snowboarding.

We will be looking at organising another trip to the Pantomime at the Gordon Craig, Stevenage in December, details to follow.

The Junior Club/public open days we hold during the holidays are successful. One has been arranged for Wednesday 7th April.

8.5 Finance report (Hilary)

8.5.1 Profit & Loss Account

For the 11 months ended 31 August 2009

			Year ended 30-09-08	
	£	£	£	£
Sales				
Ski Memberships & Race Training	19,207		15,723	
Ski Courses	8,324		12,651	
Snowboarding	2,258		2,826	
Other Ski Bookings	71,406		65,215	
Equipment Sales	1,767		768	
Event & Training Income	3,538		1,721	
Donations	2,391		1,109	
Financial Receipts	301		1,337	
Amenity Sales	2,324		1,922	
		111,516		103,272
Purchases				
Instructor Costs - Duties	3,064		2,874	
Instructor Costs - Courses	298		726	
Instructor Costs - Snowboarding	384		366	
Instructor Costs - Other Bookings	5,283		4,335	
Mileage & Attendance	11,543		9,701	
Ski Equipment Replaced	3,755		1,421	
Ski Activity Costs	3,048		3,113	
Ski Equipment Purchases	2,209		418	
Amenity Shop Costs	2,345		1,913	
		31,929		24,867
Gross Profit/(Loss)		79,587		78,404
Overheads				
Site Running Costs	10,779		9,680	
Promotion	5,804		4,829	
Administration Costs	21,872		20,353	
Maintenance	3,969		5,223	
Depreciation	11,954		3,793	
		54,378		43,878
Net Profit/(Loss)		25,209		34,527

8.5.2 Balance Sheet

As at 31 August 2009

	£	£	As at 30/09/08
Fixed Assets			
Club House		14,189	2,263
Plant & Machinery		39,265	49,122
Office Equipment		319	617
Furniture & Fittings		92	257
		<u>53,865</u>	<u>52,259</u>
Current Assets			
Prepayments	1,550		2,244
Deposits and Cash	<u>67,601</u>		<u>52,276</u>
	69,151		54,520
Less Current Liabilities			
Creditors: short term	<u>5,896</u>		<u>14,868</u>
Current Assets less Current Liabilities		63,255	39,652
Total Assets less Total Liabilities		<u>117,120</u>	<u>91,911</u>
Capital & Reserves			
Reserves brought forward		91,911	57,385
Profit/(loss) for the year		25,209	34,527
Total Reserves		<u>117,120</u>	<u>91,911</u>